

# THE HAIR PRESS

JULY 2013

YOU CAN NOW VERIFY A PERSONAL OR SALON LICENSE  
ON-LINE AT [WWW.COSMETOLOGY.WY.GOV](http://WWW.COSMETOLOGY.WY.GOV)



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### INDEPENDENT CONTRACOR RENEWAL REMINDER

INDEPENDENT CONTRACTOR LICENSES ARE DUE

**AUGUST 31, 2013**

**RENEWAL AMOUNT \$75.00**

*Independent Contractor renewals must be postmarked by  
August 31, 2013 to avoid late fees.*

### License Fee's

Personal License (cosmetology, hairstylist, nail tech, esthetician, instructor)	\$96.00 (2 years)
Independent Contractor	\$75.00 (1 Year)
Salon License	\$75.00 (1 year)

### License Expiration and Grace Period

A Cosmetology license (cosmetology, nail tech, esthetics, instructor) expires on the expiration date listed on your license. After that date you are no longer able to work under this license. All license must posted and current.

The grace period of three (3) months can only be used if you are not working in the field of cosmetology. This gives you an additional three (3) months to renew your license without late fees or penalties.

### Salon Relocation

Moving your salon to a new location is the same as opening a new salon. You will not have to pay a new license fee, but the salon application fee and process are the same.

To relocate a salon you will need a salon relocation pack which you can get by sending \$7.50 to the Board office with your request and name and address to send the packet. Once you receive the packet you will need to complete the application, inspection sheet and provide a floor plan. Return these items along with the fee to the Board office, the information will be sent to the inspector in your area,. The inspector will contact you to set up a time for the initial inspection, this all must take place prior to opening at the new location. If due to weather or scheduling the inspector is not able to make it to your new location prior to the move, you will still need their verbal approval before business is done at the new location.

## BOARD MEMBERS

**BRENDA SCHWARTZKOPF - PRESIDENT**

Saratoga 307-326-8066

Term 1/10 - 1/16

**CHRIS CHESSEY - VICE PRESIDENT**

Riverton 307-856-0476

Term 1/12 - 1/15

**JUDY STELLPFLUG - SECRETARY**

Torrington 307-532-0728

Term 1/10 - 1/14

**DIANE PENNINGTON**

Gillette 307-680-2617

Term 1/12 - 1/15

**DENNIS SCHILDHAUER**

Cheyenne 307-777-3534

Term 1/12 - 1/15

Independent Contractor  
License

Wyoming requires an Independent Contractor license when you are working in the salon, but not employed by the salon owner. Which would include booth rental and commission based pay if you are responsible for paying your own taxes. Independent Contractor licenses are renewed every year by August 31st. The fee is \$75.00 and you can find the application on-line at,

[www.cosmetology.wy.gov](http://www.cosmetology.wy.gov)  
(documents and forms)

## WYOMING SCHOOLS

**Abraxes School of Cosmetology**

(307) 382-5449, Rock Springs

**Basics School of Beauty**

(307) 237-5577, Casper

**Cheeks International Academy**

(307) 637-8700, Cheyenne

**College of Cosmetology**

(307) 682-0242, Gillette

**Eastern Wyoming College**

(307) 532-8265, Torrington

**Rocky Mountain Academy**

(307) 237-4247, Casper

**Southwestern Beauty Academy**

(307) 875-2126, Green River

**Styles School of Cosmetology**

(307) 856-7496, Riverton

**True Colors Training Center**

(307) 674-1711, Sheridan

## License Certification

When moving to a new state it is best to contact that state to find out what is required to obtain your license. Most states do require a certification from every state that you hold or have held a license.

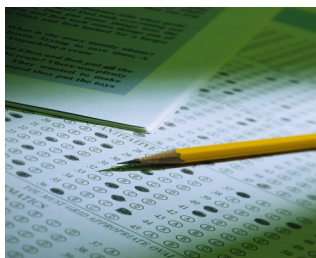
To obtain certification from Wyoming you will need to provide in writing your name, license number or birth date, the state in which the certification should be sent and a current address for yourself. There is a few of \$25.00 for license certification.

Board of Cosmetology  
On-Line

Please visit on line at  
[www.cosmetology.wy.gov](http://www.cosmetology.wy.gov)

You will find Board Rules & Regulations,  
forms and other useful information.

## DATES FOR BOARD EXAMINATIONS &amp; MEETINGS



## ALL EXAMINATIONS ARE GIVEN ON SUNDAY

Nail Tech sign in at: 7:45 a.m.

Esthetics sign in at: 7:45 a.m.

Cosmetology &amp;

Hair Styling sign in at: 8:00 a.m.

There is a break scheduled between practical  
& written exams

2013 Exam Dates**September 15, 2013**Deadline: August 26, 2013**No Board Meeting****November 17, 2013**Deadline: October 28, 2013**Board Meeting****November, 18, 2013 at 9:00 a.m.**

The exams listed will be held at:

**The Parkway Plaza Hotel****123 W. 'E' Street****Casper, WY**

(There are special room rates for the Board exams. Call: 1(800)270-7829 if you wish to make a reservation.)

All final papers, including application and fees are required to be in the Board office 15 working days prior to the exam date. This time period is required so the admission letter and candidate information bulletin can reach the examinees in time to prepare for the exam.

## DISCIPLINARY ACTION

There is no disciplinary action with the Board at this time.

## Occupational Safety & Health Administration (OSHA)

Most salon and school owners are aware and follow the Wyoming Board of Cosmetology Rules and Regulations, but many are unaware that they must also comply with the Occupational Safety & Health Administration (OSHA). The following information is to help salon and school owners be proactive before they are inspected as to avoid citations, both with and without penalties. It is worth noting that every salon, no matter what services are or are not offered have to comply with OCHA standards.

Under the Occupational Safety and Health Act of 1970, employers are responsible for providing safe and healthful workplaces for their employees. OSHA's role is to ensure these conditions for America's working men and women by setting and enforcing standards, and providing training, education and assistance. For more information, visit <http://www.osha.gov>.

### Nail Salons

The more than 375,000 nail technicians working in salons across the United States face possible health hazards every day. The hazards include exposure to chemicals from glues, polishes, removers, and other salon products; muscle strains from awkward positions or repetitive motions; and risk of infection from contact with client skin, nails, or blood.

The following webpage gives important information about these hazards and the steps that nail salon workers and employers can take to prevent injuries and illnesses. Information on nail salon hazards and preventing illness and injury is also available for workers in OSHA's publication "[Stay Healthy and Safe While Giving Manicures and Pedicures: A Guide for Nail Salon Workers](#)"

### Facts about Formaldehyde in Hair Products

OSHA has found that some hair smoothing products may contain formaldehyde, may release formaldehyde at levels above OSHA's permissible limits during use, and may be mislabeled, all of which can pose health risks to salon workers. Salons and other employers, such as beauty schools, that use hair smoothing products that contain or may release formaldehyde must follow the requirements in OSHA's [formaldehyde](#) and [hazard communication](#) standards.

### How can OSHA Help?

OSHA developed this webpage to provide workers and employers with useful, up-to-date information on exposure to workplace hazards in salons. For other helpful worker protection information, such as workers' rights, employer responsibilities, and other services OSHA offers, see [OSHA's page for workers](#). Nail salon owners can also contact OSHA's free and confidential [Consultation Program](#) to help identify and fix hazards in their workplace. On-site consultations do not result in citations or penalties. To contact OSHA's Consultation Program, visit [OSHA's website](#) or call [1-800-321-6742](tel:1-800-321-6742).

<http://www.osha.gov/SLTC/hairsalons/index.html>.

### MOST FREQUENTLY CITED CITATIONS (OSHA)

The following are the most common cited citations with and without penalties listed with OCHA in salon's:

1. Hazard Communication
2. Blood borne Pathogens
3. Formaldehyde
4. Personal Protective Equipment
5. Respiratory Protection
6. Fire Extinguishers
7. Electrical
8. Blocked Exits

### Wyoming OSHA Consultation Program

OSHA offers a free consultation program with information associated with cosmetology, the following is a summary of what the program consultant **will do**:

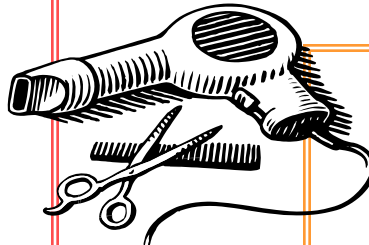
- Help you recognize hazards in your workplace
- Suggest general approaches or options for solving a safety or health problem
- Identify kinds of help available if you need further assistance
- Provide you with a written report summarizing findings
- Assist you to develop or maintain an effective safety and health program
- Provide training and education for you and your employees

And the following is a summary of what the consultant **will not do**:

- Issue citations or propose penalties for violations of OSHA standards
- Report possible violations to OSHA enforcement staff
- Guarantee that your workplace will "pass" and OSHA compliance inspection

#### BOARD OF COSMETOLOGY STAFF

Betty Abernethy, Executive Director  
 Sharon Bennett, Administrative Assistant  
 Brenda Mathre, Inspector/Investigator  
 Matt Cisneros, Inspector/Investigator



#### BOARD OF COSMETOLOGY

Hansen Building—East Entrance  
 2515 Warren Ave., Suite 302,  
 Cheyenne, WY 82002

PHONE (307) 777-3534 FAX (307) 777-3681

[www.cosmetology.wy.gov](http://www.cosmetology.wy.gov)

HOURS: 8:00 a.m. - 5:00 p.m.